

## Season of Justice

### Law Enforcement Hard-copy Grant Application Form

The Season of Justice (SOJ) corporation supports victims of unsolved violent crimes by contributing to various types of testing (including advanced DNA) performed for law enforcement professionals by private entities to assist in resolving such cases.

Season of Justice does not fund adult Doe cases where the investigative goal is limited to identifying the victim. Adult Doe cases may be funded in cases with special circumstances. Funding emphasis will be placed on Baby Doe and Juvenile Doe cases where prosecution is still viable. If you need additional guidance please contact the Season of Justice staff.

Additional rounds of funding for investigations are rare. Please review all needed testing and processing required to give your agency the needed profile for follow-up and include those vendor costs in this application.

For questions about the application process or to ask for clarification please email questions to the following: [Kendall@seasonofjustice.org](mailto:Kendall@seasonofjustice.org)

**Please send completed Grant Application to Kendall Mills at [Kendall@seasonofjustice.org](mailto:Kendall@seasonofjustice.org).** Please include your agency name and date of submission in your subject line (e.g. "Demo PD Grant Application 11/30")

*By downloading and submitting this application, you acknowledge you have read and agreed to our Waiver located on pages 8 - 9 of this document.*

Fill out the form below only if you have jurisdiction over this investigation and are applying for funding.  
**All fields below are required to process grant applications.**

## 1. General Information

### 1.1 Applicant's Information

Applicant's Name

Applicant's Email

Applicant's Phone Number

Applicant's Title/Position in Agency

Applicant/Agency Mailing Address:

Applicant's Supervisor's Name

Supervisor's Phone Number

How did you hear about Season of Justice?

Has your agency had a grant funded by Season of Justice in the past?  
*(Note, having a case funded in the past will not reduce the chance for this applications funding)*

YES                      NO

Previous Victim Name

### 1.2 Agency Resources

Does the investigating agency have a dedicated cold case squad?

If not, is there currently an assigned investigator reviewing this investigation?

Does the investigating agency have a budget for DNA testing related to cold case investigations?

Does the investigating agency have allotted funds for testing in this case?  
If yes, please list max amount of available funds:

If yes, will the agency accept a matching grant (50/50) for this case?

YES

NO

If the agency does not have the funds for a matching grant, are they willing to accept a set amount from Season of Justice and then apply their available funds for this investigation?

Has the local prosecuting authority been informed that an outside vendor (lab) may be hired for this investigation?

Has the agency of jurisdiction informed the local/state/regional forensics lab that an outside vendor (lab) is being considered for this investigation?

Is this case still prosecutable under your state's statutes and local standard operating procedures?

Are all major witnesses still alive and willing to testify?

If no, please explain:

**1.3 Unit/Lead Investigator Information**

Current Investigator's Name

Current Investigator's Phone Number

Current Investigator's Email Address

Agency/Department with current jurisdiction

YES

NO

Is this the original investigative agency?

If no, name of the original investigative agency

YES

NO

Has the agency/investigator applied any solvability rating system to the investigation?

If yes, what rating system, and what was the score/rating?

## 2. Case Information

### 2.1. Victim Information

Victim's Name (*Last, First*)

Race/Ethnicity  Gender

Age at time of death  Cause of Death

Date of incident (*mm/dd/yyyy*)

YES NO

Is a photograph of the victim available?

Is this a Doe case?

If yes, has the Doe case been entered into NamUS?

NamUS Case Number:

Is this a child Doe case?

If yes, has the Doe case been entered into the NCMEC database?

NCMEC Ref. Number:

### 2.2 Evidence

YES NO

Is there a person of interest in this case?

If yes, do you have a DNA sample from them?

If a person of interest exists, are they still alive?

Age:

Has suspect DNA been entered into CODIS?

Has suspect DNA been identified?

Is there untested suspect DNA?

Is there viable evidence that has not been tested for suspect DNA?

Would this grant be used to retest evidence using new technology not available during the original investigation?

If yes, please provide additional details on what evidence will be retested:

Please list the types of testing and/or services you are requesting:

How do you believe this funding and the testing/services listed above will help in this investigation?

**2.3 Case Summary**

Using the attached Case Summary page, please give enough information to allow our Board of Directors to make an informed decision related to the investigation and the funds needed to assist with funds needed to assist with advanced testing/genealogy services. You do not have to release any confidential information unless it would help explain the need or urgency for the grant. Any information provided during the grant application process will be kept confidential and only be seen by the Season of Justice Staff and Board of Directors.

### 3. Vendor/Quote Information

#### 3.1 Vendor Information

Vendor/Company Name

Contact Person

Phone

Email

YES NO

Has the investigating agency used this vendor in the past?

#### 3.2 Quote Information

YES NO

Has the vendor provided a quote?

Does the quote list all testing and services expected to be funded by this grant?

Does your agency anticipate requesting any additional funding related to the services and fees listed in the quote?

Please provide any additional information you believe might be helpful to our Board of Directors for grant consideration.

**Case Summary Addendum A.**

Using the field below, please give enough information to allow our Board of Directors to make an informed decision related to the investigation and the funds needed to assist with funds needed to assist with advanced testing/genealogy services. You do not have to release any confidential information unless it would help explain the need or urgency for the grant. Any information provided during the grant application process will be kept confidential and only be seen by the Season of Justice Staff and Board of Directors.

## NOTICE TO APPLICANTS

**PLEASE READ THIS NOTICE CAREFULLY BEFORE SUBMITTING AN APPLICATION. THIS NOTICE INCLUDES IMPORTANT TERMS REGARDING YOUR SUBMISSION; GRANTS CERTAIN RIGHTS AND RELEASES; AND MAKES CERTAIN DISCLAIMERS REGARDING YOUR APPLICATION.**

**By submitting your information, you understand and consent to the following:**

### **Overview:**

Season of Justice Corporation, a non-profit entity, is accepting applications through its website for the potential to provide funds to help process, record, screen and analyze forensic DNA or DNA database samples to help solve open cases (the “**DNA Program**”). Through an application and review process, Season of Justice Corporation may provide grant funding to support the costs of the DNA Program. Applicants will receive formal notice of acceptance or rejection. All final grant award decisions are made by the Board of Directors at Season of Justice Corporation, at its sole discretion. If you are a successful applicant and your case is selected for funding, Season of Justice will notify you of the grant offer. Additional terms and conditions will apply if your case is funded.

### **Eligibility (Who may apply):**

The following persons and entities are eligible to apply:

- Individuals (with cooperating law enforcement agencies)
- Private Investigators (or similar function) on behalf of an individual/family (with cooperating law enforcement agencies)
- Law enforcement departments or forensic agencies

### **Submission; Grant of Rights:**

By submitting this application, you hereby grant permission for Season of Justice Corporation, and its related entities or agents, to review, process, and transmit to others, the contents of your application. Furthermore, you hereby grant to Season of Justice Corporation, a nonexclusive, royalty-free, worldwide, transferrable, sublicensable, perpetual, and irrevocable right and license to collect and use your information for research, analytical, marketing, historical and statistical purposes, without any further notice, consideration, or approvals due or owing to you.

### **No Obligation to Use; No Guarantee of Funding:**

Season of Justice Corporation reserves the right, in its sole discretion, to approve or reject any application for the DNA Program and to grant or deny funding. Season of Justice Corporation shall have no obligation (express or implied) to review, consider, or provide any funding, based on any application, and Season of Justice Corporation may at any time abandon the review of an application, with or without legal justification or excuse, and applicants shall not be entitled to any damages or other relief by reason thereof. In the event funding is awarded, you agree to use the funds for the purpose given.

### **Disclaimers:**

**Season of Justice Corporation’s sole responsibility with respect to the DNA Program is its discretionary decision to provide funding for applicants with respect thereto.**



**ANY SERVICES, PRODUCTS, GRANTS, APPLICATIONS, REFERRALS, THE WEBSITE, CONTENT OR MATERIALS PROVIDED BY SEASON OF JUSTICE CORPORATION, INCLUDING WITHOUT LIMITATION THE APPLICATION PROCESS, AWARD OR REJECTION OF GRANTS OR FUNDING, AND THE DNA PROGRAM, ARE PROVIDED “AS IS” AND SEASON OF JUSTICE CORPORATION MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, AND SPECIFICALLY DISCLAIMS ANY WARRANTY OF ACCURACY, SAFETY, SECURITY, NON-INFRINGEMENT, USE, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE FOREGOING.**

**Furthermore, season of justice corporation is not responsible or liable for the operation, management, testing, results, use, failure to use, collection or transportation of evidence, or any other aspects of the DNA Program, including without limitation the results or findings thereof, or if information provided leads or does not lead to arrests, charges, convictions or the like. You understand and agree that you are submitting the application at your sole risk, and that season of justice corporation is not responsible for and shall have no liability for any application that is lost or not received, or for providing grants or funds hereunder. You understand and agree that season of justice corporation is not responsible for any damages arising from the use of your application information by season of justice corporation or any other party (including without limitation, law enforcement or government), or for any items, materials, samples, or other content received in connection with your application.**

**Governing Law/Jurisdiction:**

All issues and questions concerning the construction, validity, interpretation and enforceability of this notice or the rights and obligations of applicants or Season of Justice Corporation in connection with the DNA Program shall be decided in, governed by, and construed in accordance with the internal laws of, the State of Indiana, without giving effect to any choice of law or conflict of law rules or provisions that would cause the application of any other State’s laws.

**Law Enforcement Additional Terms:**

In the event this application is submitted by or on behalf of units of government, law enforcement agencies, forensic agencies, or another similar capacity, you represent and warrant that you have the requisite authority to agree to these terms.

**Contact Information:**

For technical assistance with submitting an application, contact [steve@seasonofjustice.org](mailto:steve@seasonofjustice.org).